



May 20<sup>th</sup>, 2021

Rocky Boy Health Center Patients:

Enclosed is the Rocky Boy Health Center (RBHC) proof of residency form that we are requesting our patients to complete as soon as possible. This form is required to determine eligibility to receive medical care services beyond the Rocky Boy Health Center. This is one of the requirements for delivery of the Purchased Referred Care (PRC) delivery service area mandated by federal law.

If you are requesting PRC authorization of medical services from the Rocky Boy Health Center, the RBHC must have proof that you reside within the PRC delivery area:

-Proof of Residency (Gas/Electric Bill or lease agreement that displays your name and physical address. If the utilities are not in your name, a notarized Verification of Residency letter is required and must be signed by both patient and the person that resides with you. The utility bill of the person with whom you reside must be attached with name and address.)

#### **DOCUMENTATION THAT IS ACCEPTABLE TO PROVIDE PROOF OF RESIDENCY**

Eligibility of Purchased/Referred Care (PRC) is defined in 42 CFR 136.23 – It is the responsibility of the IHS beneficiary claiming eligibility for Purchased/Referred Care to provide documentation of residency to determine if the beneficiary is eligible to receive Purchased/Referred Care formerly known as Contract Health Service. Following is a list of documents that can be used for determining residency for PRC eligibility.

#### **(RBHC will require at least two (2) of these documents)**

- A valid drivers or state issued identification with patient's current address.
- Current mortgage contract signed and executed or a rental or lease agreement.
- Statement from a landlord, housing authority, social services, or homeless shelter.
- Current utility bills with current address. (Water, Gas, Electricity, Propane, Sewer/Garbage/Recycle, Cable or Satellite)
- W2 Form for current year.
- Recent bank statement showing patient name and address.
- Life, home, auto, or health insurance statement or policy with current address.
- Government documents issued by the federal, state, tribal or local units of government.
- General Assistance with current address.
- Voter's registration.
- Medicaid stipend with current address or Medicaid eligibility letter with current address.
- Professional license with current address. (Medical, Nurse, Engineer, CMA Certificate, Plumber/Electrician)

**Thank you for choosing the Rocky Boy Health Center for your health care needs!**

**PURCHASED / REFERRED CARE  
PROOF OF RESIDENCY**

The Indian Health Service (IHS) provides services through Purchased/Referred Care (PRC) to American Indian/Alaska Native people who live within the designated geographic area known as a PRC delivery area. The PRC program is authorized to pay for medical care provided to IHS beneficiaries by non-IHS or Tribal, public or private health care providers, depending on the availability of funds.

Federal law generally requires residency within the PRC delivery area in order to receive services through PRC. If you are requesting PRC authorization of payment by the IHS for medical services/treatment from a non-IHS provider, you must prove that you reside within the PRC delivery area.

**Please print when completing this form.** If you need help in completing the sections, you may ask for assistance and instructions from the IHS PRC Office.

<b>Section A: Your Information (Required)</b>			
Last Name	First Name	Middle Initial	Date of Birth
Is this your legal name? <input type="checkbox"/> Yes <input type="checkbox"/> No		If not, what is your legal name?	
Home street address:		Post Office Box:	Home phone number:
City:	State:	Zip Code:	Cell phone number:
Physical location: <i>(For Post Office Box addresses, provide house location with street or road and the nearest intersection.)</i>			
Have you lived at this location for more than six months? <input type="checkbox"/> Yes <input type="checkbox"/> No		If not, provide your old address.	
Are you homeless? <input type="checkbox"/> Yes <input type="checkbox"/> No		Contact phone number:	
<b>Verification Statement</b>			
By signing this form, under perjury of law, I verify that the information provided is true and factual to the best of my knowledge. I know that if I knowingly and willfully give any false information, that a false statement on any part of this declaration or attached documents may be grounds for punishment by a fine or imprisonment. (18 U.S.C. § 1001)			
I know that IHS PRC will check this information and I agree to cooperate with their information requests. I understand that the IHS PRC is only available to beneficiaries of the IHS who live in the PRC delivery area.			
_____			_____
Applicant Signature			Date

Provide one of the following to show that you live within the PRC delivery area.

Valid State driver's license or State Issued ID card	Employment check stub received within the past thirty (30) days showing address and withholding taxes.	Utility Bill: electric, gas, water, cable, cell phone, or telephone issued within the last sixty (60) days.
Tribal ID card with a photo	Homeowner's or renter's insurance policy	Rental or lease agreement
U.S. Passport	Mortgage Statement	Rental payment receipt
Voter's registration card	Property Tax Bill	Settlement Papers
Valid college ID with a photo	Property Deed	Marriage License
Other Tribal government issued documents.		

If you do not have any of these documents, you can prove that you live in the PRC delivery area by completing Section B or Section C.

Another resident of the PRC delivery area, who knows where you live, can verify your residency by filling out Section B. If you do not know anyone who is willing or able to verify where you live, a local non-profit social services provider can verify your residency by completing Section C.

<b>Section B: Individual Verifier's Information</b>			
<p>This section must be filled out by a resident who knows where you, the applicant, live – someone you live with is best. If you do not know anyone who is willing or able to verify where you live, a local non-profit organization that provides you with services may complete Section C for you. <i>(You do not need to fill in Section C if this section is completed.)</i></p>			
Last Name:		First Name:	
		Middle Initial	
Home address:		Post Office Box:	Home phone number:
City:	State:	Zip Code:	Cell phone number:
Physical location: <i>(For Post Office Box addresses, provide house location with street or road and the nearest intersection.)</i>			
How do you know the applicant?			
<p><b><u>Verification Statement</u></b></p> <p>By signing this form, under perjury of law, I verify that the information provided is true and factual to the best of my knowledge. I know that if I knowingly and willfully give any false information, that a false statement on any part of this declaration or attached documents may be grounds for punishment by a fine or imprisonment. (18 U.S.C. § 1001)</p> <p>I know that IHS PRC will check this information and I agree to cooperate with their information requests. I understand that the IHS PRC is only available to people who live in the PRC delivery area.</p> <p>By signing below, I verify that, to the best of my knowledge, the applicant listed in Section A on page 1 lives at the location stated in Section A.</p>			
_____		_____	
Verifier's Signature		Date	

The individual verifier must sign Section B and provide a copy of at least one (1) of the following documents showing the verifier's name and address.

Valid State driver's license or State Issued ID card	Employment check stub received within the past thirty (30) days showing name and address.	Utility Bill: electric, gas, water, cable, cell phone, or telephone issued within the last sixty (60) days.
Tribal ID card with a photo	Homeowner's or renter's insurance policy	Rental or lease agreement
Valid U.S. Passport	Mortgage Statement	Rental payment receipt
Voter's registration card	Property Tax Bill	Settlement Papers
	Property Deed	

### Section C: Organizational Verifier's Information

This section must be filled out by a local non-profit organization, social services, or other services organization that serves you, the applicant. (You do not need to fill in Section B if this section is completed.)

Organization Name:	Organization Tax Exempt ID Number:	
Verifier's Name:	Verifier's Title:	
Telephone number:	Email address:	
Organization Address:		
City:	State:	Zip Code:

#### Verification Statement

By signing this form, under perjury of law, I verify that the information provided is true and factual to the best of my knowledge. I know that if I knowingly and willfully give any false information, that a false statement on any part of this declaration or attached documents may be grounds for punishment by a fine or imprisonment. (18 U.S.C. § 1001)

I know that IHS PRC will check this information and I agree to cooperate with their information requests. I understand that the IHS PRC is only available to people who live in the PRC delivery area.

By signing below, I verify that, to the best of my knowledge, the applicant listed in Section A on page 1 lives at the location stated in Section A.

\_\_\_\_\_  
Verifier's Signature

\_\_\_\_\_  
Date

#### Reminder to the Applicant:

Before you turn in this application, make sure it is complete. **In order to be completed, you must have:**

- Section A filled out with documentation; **OR**
- Section A filled out with no documentation **AND** completed Section B or Section C.
- If you use Section B, you must have a copy of the individual verifier's proof of residency documentation.

#### Privacy Act Notice

The Privacy Act of 1974 (5 U.S.C. § 552a (e) (3)) requires that the following notice be provided to you. The information requested on the Purchase/Referred Care (PRC) Proof of Residency form is collected to determine eligibility for and administration of PRC benefits under the Snyder Act (25 U.S.C. § 13), the Transfer Act of 1954 and implementing regulations at 42 C.F.R. Part 136. Purposes and uses – the information requested is collected for the purposes of reviewing eligibility for PRC services. The information provided on this form will be maintained in the applicant's medical record. The information will not be disclosed to entities outside the Indian Health Service (IHS) without prior written permission except for routine uses identified in the IHS System of Records 09-17- 0001 Medical, Health and Billing Records. Effects of nondisclosure – the information is required in order to determine eligibility for the receipt of PRC services.

#### OMB Burden Statement

Public reporting burden for this collection of information is estimated to average 3 minutes per response including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Indian Health Service, Office of Management Services, Division of Regulatory Affairs, 5600 Fishers Lane, Mail Stop 09E70, Rockville MD 20857, RE: OMB No. 0917-0040. Please **DO NOT SEND** this form to this address.