



# ROCKY BOY HEALTH CENTER

# EMPLOYMENT ANNOUNCEMENT

**POSITION:** SCHOOL-BASED BEHAVIORAL HEALTH AIDE      **DEPARTMENT:** PREVENTION

**SUPERVISOR:** PROJECT COORDINATOR      **SALARY:** HS STARTING AT \$17.00  
**CLASSIFICATION:** REGULAR, FULL-TIME      *SALARY RISES BASED ON EXPERIENCE*

**OPENING DATE:** OCTOBER 28, 2024      **CLOSING DATE:** OPEN UNTIL FILLED

**MAJOR DUTIES:**

- Support the development and implementation of strategies to increase behavioral health services in schools.
- Assists in the development and implementation of evidence-based curricula.
- Participates in the development of a community system analysis, a community Needs Assessment, and a Community Readiness Assessment.
- Contribute to the creation of a Community Readiness Assessment.
- Contribute to the creation of a Community Resource/Asset Map that addresses suicide prevention, substance abuse prevention, and behavioral health disorders.
- Support the development of policies and procedures to promote coordination among agencies serving youth.
- Assist in the development of and revise protocols to ensure that youth at risk for suicide receive follow up services to ease their transition into treatment.
- Participate in the development of and revise postvention protocols for responding to suicides, suicide attempts, and suicide clusters to promote healing in the community and reduce the possibility of contagion.
- Assist the Project Director in implementing project activities in accordance with the approved budget and work plan.
- Assist in the development and/or revision of suicide prevention and postvention protocols.
- Participation in the development and implementation of the Action Plan and related prevention and intervention strategies.
- Assist the Project Director in the development of surveys and information gathering tools.
- Collect and report required performance data.
- Conduct community outreach and dissemination for all grant activities.
- Other duties assigned by supervisor.

*THIS EMPLOYMENT ANNOUNCEMENT DOES NOT CONTAIN A COMPREHENSIVE DESCRIPTION OF ACTIVITIES, DUTIES, OR RESPONSIBILITIES THAT ARE REQUIRED FOR THIS POSITION. DUTIES, RESPONSIBILITIES, AND ACTIVITIES WILL BE REVIEWED PERIODICALLY AS DUTIES AND RESPONSIBILITIES CHANGE WITH NECESSITY.*

### MINIMUM QUALIFICATIONS:

*APPLICANTS WITH CREDENTIALS THAT DO NOT MEET THE MINIMUM QUALIFICATIONS FOR THIS POSITION WILL NOT BE CONSIDERED.*

- High School Diploma or Equivalent

### DESIRED QUALIFICATIONS:

- Associate’s Degree in Allied Health, Human Services, or Related

### APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS:

- Rocky Boy Health Center Employment Application
- Letter of interest/Cover letter
- Resume or Curriculum Vitae

*ROCKY BOY HEALTH CENTER HUMAN RESOURCES IS NOT RESPONSIBLE FOR ENSURING APPLICATION PACKAGE IS COMPLETE. ONLY THOSE APPLICATIONS PROPERLY COMPLETED AND RECEIVED ON OR BEFORE THE CLOSING DATE AT 4:00 PM WILL BE CONSIDERED FOR THE POSITION ADVERTISED.*

*ALL EMPLOYMENT OFFERS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF A BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG TEST. SUCCESSFUL APPLICANTS ARE SUBJECT TO A 60-DAY PROBATIONARY PERIOD.*

### SUBMIT APPLICATION:



In Person

Rocky Boy Health Center Human Resources Office  
6850 Upper Box Elder Road Box Elder, Montana 59521



E-mail

[rbhchr@rbclinic.org](mailto:rbhchr@rbclinic.org)



Online

<https://www.rbclinic.org/employment>

### APPROVED FOR ADVERTISEMENT:

DocuSigned by:

*Joel Rosette*

Joel Rosette, Chief Executive Officer