



ROCKY BOY
HEALTH CENTER

EMPLOYMENT ANNOUNCEMENT

POSITION: EMS LEAD
SUPERVISOR: EMS MEDICAL DIRECTOR

DEPARTMENT: MEDICAL
SALARY: BASIC: \$22.99
ADVANCED: \$24.14
PARAMEDIC: \$26.55

SALARY RISES BASED UPON EXPERIENCE

CLASSIFICATION: REGULAR, FULL-TIME
OPENING DATE: MAY 24, 2024

CLOSING DATE: JUNE 14, 2024

POSITION SUMMARY:

The Emergency Medical Services (EMS) Lead is responsible for overseeing the day-to-day operations and coordination of the emergency medical services team. This role involves leading a team of EMTs, ensuring high standards of patient care, and maintaining operational efficiency.

KEY RESPONSIBILITIES:

- Supervise and coordinate the activities of EMTs to ensure effective and efficient patient care.
- Provide guidance, mentorship, and support to team members, fostering a collaborative and positive work environment.
- Conduct training sessions and drills to maintain and enhance the skills of the EMT team.
- Stay current with advancements in emergency medical services and incorporate best practices into team training.
- Respond quickly to emergency calls and provide basic life support (BLS) to patients at the scene and en route to medical facilities.
- Oversee the accurate completion and maintenance of patient care reports and other documentation.
- Compile and analyze data to report on team performance, operational issues, and patient care outcomes.
- Develop and implement emergency response plans and procedures.
- Participate in community outreach and education programs to promote emergency preparedness and public safety.
- Assess the patient's condition, take vital signs, and administer appropriate emergency medical care following established protocols.
- Perform necessary medical procedures such as CPR, bandaging, splinting, and administering oxygen.
- Operate and maintain emergency vehicles in a state of readiness, including regular checks of equipment and supplies.
- Communicate effectively with patients, their families, and other emergency responders to gather essential information and provide updates on patient status.
- Follow organizational policies and procedures to ensure the highest standards of patient care and safety.
- Undertakes additional responsibilities as delegated and directed by the supervisor to support the overall functioning and objectives of the Rocky Boy Health Center.

THIS EMPLOYMENT ANNOUNCEMENT DOES NOT CONTAIN A COMPREHENSIVE DESCRIPTION OF ACTIVITIES, DUTIES, OR RESPONSIBILITIES THAT ARE REQUIRED FOR THIS POSITION. DUTIES, RESPONSIBILITIES, AND ACTIVITIES WILL BE REVIEWED PERIODICALLY AS DUTIES AND RESPONSIBILITIES CHANGE WITH NECESSITY.

MINIMUM QUALIFICATIONS:

APPLICANTS WITH CREDENTIALS THAT DO NOT MEET THE MINIMUM QUALIFICATIONS FOR THIS POSITION WILL NOT BE CONSIDERED.

- Registered Emergency Medical Technician (Basic, Advanced, or Paramedic).
- Licensed in Montana as Emergency Care Provider

DESIRED QUALIFICATIONS:

- Licensed with endorsements: Medications, Airway, IO/IV Initiation and Maintenance
- Nationally Registered Emergency Medical Technician

APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS:

- Rocky Boy Health Center Employment Application
- Letter of Interest
- Consent to Release Driving Record & Non-identifiable Personal Information Request (MT DOJ form)
- Resume or Curriculum Vitae

ROCKY BOY HEALTH CENTER HUMAN RESOURCES DISCLAIMS RESPONSIBILITY FOR ENSURING THE COMPLETION OF APPLICATION PACKAGES, CONSIDERING ONLY THOSE APPLICATIONS RECEIVED IN PROPER AND COMPLETED FORM BEFORE THE 4:00 PM CLOSING DATE FOR THE ADVERTISED POSITION. THIS EMPLOYMENT ANNOUNCEMENT IS SUBJECT TO CHANGE DEPENDING ON BUDGET AVAILABILITY AND ORGANIZATIONAL PRIORITIES. EMPLOYMENT OFFERS ARE CONTINGENT UPON THE SATISFACTORY COMPLETION OF A BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG TEST, WITH SUCCESSFUL APPLICANTS BEING SUBJECT TO A 60-DAY PROBATIONARY PERIOD.

SUBMIT APPLICATION:



Rocky Boy Health Center Human Resources
6850 Upper Box Elder Road Box Elder, Montana



rbhchr@rbclinic.org



<https://www.rbclinic.org/employment>

APPROVED FOR ADVERTISEMENT:

Joel Rosette, Chief Executive Officer