



EMPLOYMENT ANNOUNCEMENT

POSITION: EMERGENCY MEDICAL TECHNICIAN
SUPERVISOR: EMS MEDICAL DIRECTOR

DEPARTMENT: MEDICAL
SALARY: BASIC: \$17.00
ADVANCED: \$17.85
PARAMEDIC: \$18.74

SALARY RISES BASED UPON EXPERIENCE

CLASSIFICATION: REGULAR, FULL-TIME
OPENING DATE: MAY 24, 2024

CLOSING DATE: JUNE 14, 2024

POSITION SUMMARY:

The Emergency Medical Technician (EMT) provides immediate medical care and transportation for patients in emergency situations. This role is crucial in delivering timely, efficient, and professional pre-hospital care to those in need.

KEY RESPONSIBILITIES:

- Respond quickly to emergency calls and provide basic life support (BLS) to patients at the scene and en route to medical facilities.
- Assess the patient's condition, take vital signs, and administer appropriate emergency medical care following established protocols.
- Perform necessary medical procedures such as CPR, bandaging, splinting, and administering oxygen.
- Safely transport patients to healthcare facilities, ensuring a smooth transition to advanced care while monitoring and providing ongoing reassurance.
- Operate and maintain emergency vehicles in a state of readiness, including regular checks of equipment and supplies.
- Communicate effectively with patients, their families, and other emergency responders to gather essential information and provide updates on patient status.
- Relay patient information to medical staff at receiving facilities to ensure continuity of care.
- Accurately complete and maintain patient care reports and other required documentation.
- Record all relevant patient information, medical interventions, and the patient's response to treatment.
- Regularly inspect, clean, and maintain medical equipment and supplies to ensure readiness for emergency use.
- Participate in ongoing training and education to stay current with medical practices, protocols, and equipment.
- Engage in community education and outreach activities to promote public safety and emergency preparedness.
- Adhere to all local, state, and federal regulations and guidelines related to emergency medical services.
- Follow organizational policies and procedures to ensure the highest standards of patient care and safety.
- Undertakes additional responsibilities as delegated and directed by the supervisor to support the overall functioning and objectives of the Rocky Boy Health Center.

THIS EMPLOYMENT ANNOUNCEMENT DOES NOT CONTAIN A COMPREHENSIVE DESCRIPTION OF ACTIVITIES, DUTIES, OR RESPONSIBILITIES THAT ARE REQUIRED FOR THIS POSITION. DUTIES, RESPONSIBILITIES, AND ACTIVITIES WILL BE REVIEWED PERIODICALLY AS DUTIES AND RESPONSIBILITIES CHANGE WITH NECESSITY.

MINIMUM QUALIFICATIONS:

APPLICANTS WITH CREDENTIALS THAT DO NOT MEET THE MINIMUM QUALIFICATIONS FOR THIS POSITION WILL NOT BE CONSIDERED.

- Registered Emergency Medical Technician (Basic, Advanced, or Paramedic).
- Licensed in Montana as Emergency Care Provider

DESIRED QUALIFICATIONS:

- Licensed with endorsements: Medications, Airway, IO/IV Initiation and Maintenance
- Nationally Registered Emergency Medical Technician

APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS:

- Rocky Boy Health Center Employment Application
- Letter of Interest
- Consent to Release Driving Record & Non-identifiable Personal Information Request (MT DOJ form)
- Resume or Curriculum Vitae

ROCKY BOY HEALTH CENTER HUMAN RESOURCES DISCLAIMS RESPONSIBILITY FOR ENSURING THE COMPLETION OF APPLICATION PACKAGES, CONSIDERING ONLY THOSE APPLICATIONS RECEIVED IN PROPER AND COMPLETED FORM BEFORE THE 4:00 PM CLOSING DATE FOR THE ADVERTISED POSITION. THIS EMPLOYMENT ANNOUNCEMENT IS SUBJECT TO CHANGE DEPENDING ON BUDGET AVAILABILITY AND ORGANIZATIONAL PRIORITIES. EMPLOYMENT OFFERS ARE CONTINGENT UPON THE SATISFACTORY COMPLETION OF A BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG TEST, WITH SUCCESSFUL APPLICANTS BEING SUBJECT TO A 60-DAY PROBATIONARY PERIOD.

SUBMIT APPLICATION:



Rocky Boy Health Center Human Resources
6850 Upper Box Elder Road Box Elder, Montana



rbhchr@rbclinic.org



<https://www.rbclinic.org/employment>

APPROVED FOR ADVERTISEMENT:

Joel Rosette, Chief Executive Officer