



# ROCKY BOY HEALTH CENTER

# EMPLOYMENT ANNOUNCEMENT

**POSITION:** THIP NURSE CASE MANAGER  
**SUPERVISOR:** HEALTH AND WELLNESS MANAGER

**DEPARTMENT:** HEALTH AND WELLNESS  
**SALARY:** ASN STARTING \$27.28  
BSN STARTING \$30.01

*SALARY RISES BASED ON EXPERIENCE*

**CLASSIFICATION:** REGULAR, FULL-TIME  
**OPENING DATE:** OCTOBER 10, 2024

**CLOSING DATE:** OPEN UNTIL FILLED

### MAJOR DUTIES:

The primary responsibility of the THIP Nurse Case Manager is to provide Montana Medicaid Tribal Health Improvement Plan (THIP) patients support by assessing needs and coordinating services to meet those needs.

### MAJOR DUTIES:

- THIP nurse case management services are designed to help members maximize the benefits of their medical and other support systems; improve knowledge of their disease and self-management skills; and remove barriers to achieving better outcomes.
- Development of an individualized treatment plan to address the patient's high risk and/or high-cost health needs in collaboration with the primary care provider and the care management team.
- Tracks and updates patient data enrollment status, diseases, risks, interventions, and health measures. Documents all patient encounters, interventions, demographics, and outcome measures using the department approved data collection system and software (Daphne).
- Assist THIP care coordinators with patient care documentation as needed, update action plans, reviews result with each care coordinator, and provide feedback/recommendations on action plans.
- Assists and refers patients to available resources including, but not limited to: Alternate Resources, Optometry, Dental, Diabetes, Health Promotion, Public Health, White Sky Hope Center, Transportation, Tribal Assertive Community Treatment (TACT) Program, Medication Assisted Treatment (MAT) Program, Behavioral Health, Physical Therapy, etc.
- Works with the Health & Wellness Director to identify training needs, coordinate departmental activities, monitor compliance with state task orders for assigned care coordinators, and facilitate open communication between care management team and medical staff.
- Provides health education and information, self-management education, and the importance of primary care, follow up, health promotion/disease prevention, and medical screenings.
- Monitors and reminds patients about routine testing, providing follow up education. Advocates for patients as needed.
- Other duties as assigned.

*THIS EMPLOYMENT ANNOUNCEMENT DOES NOT CONTAIN A COMPREHENSIVE DESCRIPTION OF ACTIVITIES, DUTIES, OR RESPONSIBILITIES THAT ARE REQUIRED FOR THIS POSITION. DUTIES, RESPONSIBILITIES, AND ACTIVITIES WILL BE REVIEWED PERIODICALLY AS DUTIES AND RESPONSIBILITIES CHANGE WITH NECESSITY.*

### MINIMUM QUALIFICATIONS:

*APPLICANTS WITH CREDENTIALS THAT DO NOT MEET THE MINIMUM QUALIFICATIONS FOR THIS POSITION WILL NOT BE CONSIDERED.*

- Associate of Science in Nursing.
- Current license as Registered Nurse in State of Montana.

### DESIRED QUALIFICATIONS:

- Bachelor of Science in Nursing.
- Case Management certification.
- Current certifications in CPR, ACLS and PALS.

### APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS:

- Rocky Boy Health Center Employment Application
- Letter of interest/Cover letter
- Resume or Curriculum Vitae

*ROCKY BOY HEALTH CENTER HUMAN RESOURCES IS NOT RESPONSIBLE FOR ENSURING APPLICATION PACKAGE IS COMPLETE. ONLY THOSE APPLICATIONS PROPERLY COMPLETED AND RECEIVED ON OR BEFORE THE CLOSING DATE AT 4:00 PM WILL BE CONSIDERED FOR THE POSITION ADVERTISED.*

*ALL EMPLOYMENT OFFERS ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF A BACKGROUND CHECK AND PRE-EMPLOYMENT DRUG TEST. SUCCESSFUL APPLICANTS ARE SUBJECT TO A 60-DAY PROBATIONARY PERIOD.*

### SUBMIT APPLICATION:



Online

<https://www.rbclinic.org/employment>

### APPROVED FOR ADVERTISEMENT:

DocuSigned by:

*Joel Rosette*

Joel Rosette, Chief Executive Officer